Minutes of the BNA Vision Committee

BNA Nashville International Airport

Date:	July 15, 2020	Place:	Nashville International Airport Board Room Nashville, Tennessee / Electronic Meeting
Time:	10:00 a.m.		
Committee Members Present:			Bobby Joslin, Chair; Jimmy Granbery, Vice Chair; Nancy Sullivan; and Kevin Crumbo
Committee Members Absent:			None
Others Present:			Aubrey B. Harwell, Board Chair; Amanda Farnsworth; Bill Freeman; Christy Smith; Joycelyn Stevenson; John Doerge; Doug Kreulen; Cindy Barnett; Lisa Lankford; and Angela Edwards

I. Call to Order

Chair Joslin called the meeting of the BNA Vision Committee to order at 10:19 a.m., pursuant to Public Notice dated July 10, 2020.

II. Open Meetings Act Announcement

Ms. Angela Edwards, Staff Secretary, called roll of the members of the BNA Vision Committee. All members were present.

Ms. Edwards read the Open Meetings Act Announcement as follows:

The Meeting of the BNA Vision Committee will be held in accordance with Executive Order No. 16, signed by Governor Bill Lee on March 20, 2020, as amended by Executive Order No. 34, signed by Governor Bill Lee on May 6, 2020, and as amended by Executive Order No. 51, signed by Governor Bill Lee on June 29, 2020, allowing a governing body to hold meetings by electronic or other means of communication without a quorum being physically present if the governing body determines that meeting by electronic means is necessary to prevent the spread of COVID-19 or other related epidemics to protect the health, safety and welfare of the public and members of the governing body. All votes taken during this meeting will be by roll call vote.

III. Approval of Minutes

Chair Joslin called for a motion to approve the Minutes of the May 13, 2020 BNA Vision Committee meeting. A motion was made by Commissioner Granbery and seconded by Commissioner Sullivan. Ms. Edwards took a roll call vote and the motion carried by vote of 4 to 0.

IV. Chair's Report

Chair Joslin had no Chair's Report.

V. Items for Approval

A. Approval of Amendment 7 to Paslay Management Group Contract

Ms. Traci Holton, AVP, Chief Engineer, briefed the Committee on this item. Staff requested that the BNA Vision Committee recommend to the Board of Commissioners that it authorize the Chair and President & CEO to execute the seventh amendment to the Paslay Management Group (PMG) contract.

Staff provided the BNA Vision Committee a staff analysis for Amendment 7 to PMG contract prior to the meeting.

Ms. Holton stated in November 2019, after resignation of the Project Manager for the Terminal Lobby and IAF project, Design & Engineering (D&E) looked for a suitable replacement for management and oversight of the project. To meet the challenges associated with project's size and complexity, D&E needed someone with substantial qualification and proven experience in management of similar, large airport expansion projects. PMG was able to provide a Project Manager meeting D&E's requirements and PMG's candidate was hired in January 2020.

In order to cover the addition of the project manager for Terminal Lobby and IAF project for years 5, 6 and 7, the annual yearly amount of the PMG contract must be increased by $800K per year. With these changes, PMG's overall contract is increased from approximately $8M to approximately $10.4M.

Ms. Holton reported the increase does not affect the BNA Vision program budget, nor does it change the Contract Year 3 Budget, as it was always included in that budget. This approval is to change the overall contract amount with PMG.

Commissioner Joslin stated he was impressed with PMG's work. In his opinion, PMG had delivered on everything promised.

Commissioner Joslin called for questions or discussions from the Committee and Board members. There being none, a motion was made by Commissioner Granbery and seconded by Commissioner

Sullivan to authorize the Chair and President & CEO to execute the seventh amendment to the (PMG) contract. Ms. Edwards took a roll call vote and the motion carried by vote of 4 to 0.

VI. Information Items

None

VII. Adjourn

There being no further business brought before the BNA Vision Committee, Chair Joslin adjourned the meeting at 10:25 a.m.

Angela Edwards - Staff Secretary

William H. Freeman, Board Secretary

w/ permission