Minutes of the Joint Meeting of the MNAA General Aviation/Operations/Planning & Engineering and MPC Engineering & Planning Committees

BNA Nashville International Airport

Date:	September 9, 2020	Place:	Nashville International Airport Board Room / Electronic Meeting
Time:	9:00 a.m.		
Committee Members Present:			Bill Freeman, Chair; Nancy Sullivan, Vice Chair; and Amanda Farnsworth
Committee Members Absent:			None
Others Present:			Aubrey B. Harwell III; Kevin Crumbo; Jimmy Granbery; Bobby Joslin; John Doerge; Christy Smith; Joycelyn Stevenson; Doug Kreulen; Cindy Barnett; Lisa Lankford; and Angela Edwards

I. Call to Order

Chair Freeman called the General Aviation/Operations/Planning & Engineering (GAOPE) Committee meeting to order at 9:00 a.m., pursuant to Public Notice dated September 4, 2020.

II. Roll Call and Open Meetings Announcement

Ms. Angela Edwards, Staff Secretary, called roll of the members of the Joint Meeting of the MNAA General Aviation/Operations/Planning & Engineering and MPC Engineering & Planning Committees. All members were present.

Ms. Edwards read the Open Meetings Act Announcement as follows:

The Joint Meeting of the MNAA General Aviation/Operations/Planning & Engineering and MPC Engineering & Planning Committees will be held in accordance with Executive Order No. 16, signed by Governor Bill Lee on March 20, 2020, as amended by Executive Order No. 34, signed by Governor Bill Lee on May 6, 2020, as amended by Executive Order No. 51, signed by Governor Bill Lee on June 29, 2020, and as amended by Executive Order No. 60, signed by Governor Bill Lee on August 28, 2020, allowing a governing body to hold meetings by electronic or other means of communication without a quorum being physically present if the governing body determines that meeting by electronic means is necessary to prevent the spread of COVID-19 or other related epidemics to protect the health, safety

and welfare of the public and members of the governing body. All votes taken during this meeting will be by roll call vote.

III. Approval of Minutes

None

IV. Chair's Report

Chair Freeman had no Chair's Report.

V. Items for Approval

None

VI. Information Items

A. On Call Contract Environmental Services

Mr. Tom Bibb, AVP, Operations and Maintenance, briefed the Committee on this item. The purpose for this contract is remediation and abatement of environmental hazards including, but not limited to spills of fuel and other hazardous liquids, mold, asbestos and chemicals. A Request for Proposals was issued on June 22, 2020. On July 22, 2020, eight proposals were received. 3 of those responses were deemed non-responsive. 2 firms were shortlisted for interviews and KS Ware & Associates (a WBE) was selected based on the following criteria:

- Ability to mobilize to site and ready to work within 1-hour of notification of event of spill
- Rates and charges for time and material
- Staff qualifications
- Service fleet size and types of vehicles

The proposed contract start date is September 2020. The contract term is for 3 years with two 1-year renewal options. Contract cost is not to exceed $150K per year. If all options are exercised, the total contract cost would be $750K.

Mr. Bibb stated the goal is to hire an additional firm in order to have multiple companies to do business with and the intent is to solicit within the next 90 days. If MNAA is successful at hiring an additional firm, there would be no additional budget impact. The $150K per year would not be exceeded.

President Kreulen noted that prior ethics challenges forced the need to competitively solicit this work. After questions and discussions, Mr. Bibb concluded his presentation.

This item was presented for information purposes only with no action required.

B. Review of John C. Tune Airport Redevelopment Draft Alternatives

Mr. Jeff Roach, AVP, Strategic Planning, Mr. Curt Castagna, Project Principal, Aeroplex, Mr. Steve Domino, Senior Airport Planner, Aeroplex, and Mr. Steve Derengowski, Aeroplex, briefed the Committee on this item.

Mr. Castagna discussed the redevelopment plan schedule and the survey responses. Mr. Castagna presented a slide showing a summary of new hangar demand, post-tornado, by existing tenants, displaced tenants, waiting list, and others. Each group was further identified by the type of hangar needed.

Mr. Castagna and Mr. Domino presented 3 different concepts for redevelopment and proposed facilities in the southeast area and the mid-field east area. Each concept option was discussed in detail. After questions and lengthy discussions, Mr. Castagna moved on to the westside development. After questions and discussions of the westside development, President Kreulen discussed next steps, including a workshop of the GAOPE Committee on the afternoon of September 21 or 22 depending on Commissioner availability.

This item was presented for information purposes only with no action required.

VII. Adjourn

There being no further business before the GAOPE Committee, Chair Freeman adjourned the meeting at 9:45 a.m.

William H. Freeman, Secretary