Minutes of the Meeting of the MNAA Board of Commissioners and MPC Board of Directors

BNA Nashville International Airport

Date:	February 19, 2025	Location:	Metropolitan Nashville Airport Authority Tennessee Boardroom
Time:	1:00 p.m.		
Board Members Present:		Nancy Sullivan, Chair; Jimmy Granbery, Vice Chair; Andrew Byrd, Secretary; Bobby Joslin; Joycelyn Stevenson; Glenda Glover, and Glenn Farner	
Board Members Absent:		None	
MNAA Staff & Guests Present:		Doug Kreulen, Cindy Barnett, Lisa Lankford, Trish Saxman, Marge Basrai, Daniel Brown, John Cooper, Adam Floyd, Traci Holton, Eric Johnson, Captain Keene, Carrie Logan, Syed Mehdi, Rachel Moore, Stacey Nickens, Josh Powell, Robert Ramsey, Davita Taylor, and Steven Woods	

I. CALL TO ORDER

In accordance with the 3rd Amended and Restated Bylaws of the MNAA Board of Commissioners, Section 2.4, Chair Sullivan called the MNAA Board of Commissioners and MPC Board of Directors Meeting to order at 1:00 p.m., pursuant to Public Notice dated February 14, 2025.

II. PUBLIC COMMENTS

Chair Sullivan stated there were no public comment requests received.

III. APPROVAL OF MINUTES

Chair Sullivan called for a motion to approve the Minutes of the January 15, 2025 Joint Meeting of the MNAA Board of Commissioners and MPC Board of Directors. A motion to approve was made by Commissioner Glover and seconded by Secretary Byrd.

Chair Sullivan asked Ms. Saxman for a roll call:

Chair Sullivan – Yes

Vice Chair Granbery – Yes

Secretary Byrd – Yes

Commissioner Joslin – Yes

Commissioner Stevenson – Yes

Commissioner Glover – Yes

Commissioner Farner – Yes

The motion passed with a vote of 7 to 0.

IV. CHAIR'S REPORT

Chair Sullivan thanked MNAA staff for their hard work during the snow event and for being away from their family. Chair Sullivan also thanked President Kreulen for all the updates to the Commissioners.

V. PRESIDENT'S REPORT

President Kreulen thanked Chair Sullivan.

President Kreulen announced that the Granbery family welcomed the newest member of their family, their Grandson, Mack Hill Granbery, born on January 25, 2025.

President Kreulen welcomed a new member of the MNAA leadership team, Mr. Steven Woods, Vice President, Information Technology. Mr. Woods has 23 years of experience in IT leadership and was VP at Alliance Bernstein, Worldwide Broker Network and Brentwood Services Administrators. Mr. Woods has a Bachelor of Science Degree in Computer Science & Programming from Kentucky State University and is certified in Information Systems Security Professional, Certified Cloud Security Professional, and Certificated Information Security Manager.

President Kreulen reported that the Air Service Development team, Mr. Josh Powell, AVP, Airline Affairs and Mr. Chris Saunders, Manager, Airline Affairs had a great trip to Icelandair Mid-Atlantic Conference January 29 – 31, 2025. The team each checked 2 bags, one with 50 pounds of BNA swag. There were 200 plus companies that attended the conference and the team collaborated with Nashville Convention & Visitors Corporation and Tennessee Department of Tourism. Icelandair begins service April 10, 2025 from BNA. President Kreulen announced that the Routes Americas Conference will be held in the Bahamas on February 9 -12, 2025. Mr. Powell also went

to Istanbul a month ago. MNAA came in 2nd for the Routes winner of the year in the large airport category.

President Kreulen congratulated Ms. Marge Basrai, EVP, CFO, for her appointment on January 1, 2025 to Chair of the ACI-NA Finance Committee. The ACI-NA represents all airports in the United States and Canada. MNAA is very proud of Ms. Basrai's accomplishments.

President Kreulen stated that on January 29, 205, MNAA participated in a partnership with Tennessee Business Against Trafficking (TBAT) with Secretary of State Tre Hargett. The statistics are astonishing and the numbers associated with human trafficking are troubling. MNAA now has signs in all of our restrooms, that show signals that someone may notice of someone being trafficked. All MNAA employees participated in training facilitated by Lydia Wimsatt, Coordinator at TBAT. The training was also offered to BNA terminal concessions and employees. Commissioner Glover asked if training is required. President Kreulen responded yes, it is required training.

President Kreulen stated BNA has been celebrating Black History Month in February. BNA has a billboard and also announces it on social media. There will be some great performances in some of our terminals, such as Diane Marino Trio, Pattie Cossentino Duo, Joe West as well as other musicians.

President Kreulen announced on January 20, 2025 the Department of Public Safety, Officer Steven Beard and Freddie supported the Presidential Inauguration. On February 9, 2025, Sergeant Jeff Eady and Trixie supported Super Bowl LIX. Officers are selected based on their inspections and reports by TSA. Those officers are the best of the best and have an opportunity to show their skills at big events like this. Commissioner Joslin stated he is big enough to play for the Eagles.

President Kreulen announced Frontier Airlines launching nonstop flights to Cleveland (CLE) with service to begin May 23, 2025. The routes from Frontier today go to Chicago-O'Hare, Denver, Philadelphia, Orlando and now Cleveland. Southwest also offers service to Cleveland.

President Kreulen announced BNA is #1 airport in the US per ACI-NA Winter 2025 for adding new seats. President Kreulen presented a chart and stated Global traffic from January to October 2024 increased by 8.5% from same period of 2023; recovered to 101% of 2019 level. US Carrier

passenger traffic increased by 5.4% from same period of 2023, although September & October showed signs of slowing growth.

President Kreulen reported the FY25 BNA passengers show a low point in January, and we are back up in February with 58K per day and are still at 6.9% - 7% growth for this year. By June 30, 2025 BNA may be at a new record of 25.2M.

President Kreulen presented the Committee 30-day Outlook for March stating it will be a very busy Committee with 5 items for approval in the Operations Committee and 2 in the Finance Committee. The Management Committee has no agenda items at this time. President Kreulen stated there are several conferences in May and the MNAA Business Taking Off will be held March 28, 2025. There will be approximately 400 businesses there, and we will show our next 12-month outlook. The Commissioners are welcome to attend. The Committee 60-Day Outlook for April will have 1 item for approval in the Operations Committee. The Finance Committee will be busy with 10 approvals. The Finance Committee will have several budgets and resolutions for approval. There are no items for the Management Committee.

President Kreulen asked the Commissioners the Save the Date for Business Taking Off on Friday, March 28, 2025 at 8:30 a.m. at the Music City Center. The invitations will be going out this week and over 450 attendees are expected. President Kreulen stated the Business Taking Off program will provide an opportunity for businesses to see what is ahead for MNAA over the next 12 months and to network. The Commissioners are more than welcome to attend this event.

Commissioner Byrd asked what CIP is. President Kreulen replied Capital Improvement Program.

President Kreulen concluded the President's update.

VI. ITEMS FOR APPROVAL

1. CGMP2 for Central Ramp Expansion (Enabling and Processing of Fill) (Operations)

President Kreulen introduced Mr. Robert Ramsey, EVP, Chief Development Officer, to brief the Board on the CGMP2 for Central Ramp Expansion. Mr. Ramsey stated the CGMP2 for Central Ramp Expansion is to expand terminal apron to provide seven parking and deicing positions. On June 3, 2024 a Request for Proposal was advertised and MNAA received 2

proposals, Kiewit and Sundt Construction. The CGMP2 enabling and processing of fill is $20,600,000 NTE. It is 100% funded by MNAA. The SMWBE goal is 7.65% MBE and 5.51% WBE. MNAA will have 2 additional CGMPs coming to the Board in the future.

This was presented to the Operations Committee which voted 3 to 0 to recommend approval on February 12, 2025. Mr. Ramsey requested the Board of Commissioners accept the proposal by Kiewit for Component Guaranteed Maximum Price #2 (CGMP2) and authorize the Chair and President and CEO to execute CGMP2 for $20,600,000 NTE.

President Kreulen stated MNAA is getting updated pricing for concrete, fill material, taxiway modifications and drainage and those will come at the next CGMP and we are working hard to get those details from Kiewit. Commissioner Byrd asked how big the next CGMP will be. President Kreulen replied the numbers are tentative, but he thinks the total project may be in the $240 million range, and he has to be able to explore more. Without those 4 exceptions, the price of concrete has gone up, the price of fill has gone up and there was an error on drainage. We will have to put more drainage in order to comply with the State and City regulations, and we must include the taxiway models to accommodate larger aircraft. That is just part of the business that we want to do in this project. President Kreulen stated the good news is that it is within the Horizon project, and we can use existing project contingencies and the savings on Concourse D to cover this.

Vice Chair Granbery stated the Operations Committee voted 3 to 0 to recommend approval on February 12, 2025. Chair Sullivan asked for a motion to approve as presented. Vice Chair Granbery made a motion and Commissioner Farner seconded the motion.

Chair Sullivan asked Ms. Saxman for a roll call:

Chair Sullivan – Yes
Vice Chair Granbery – Yes
Secretary Byrd – Yes
Commissioner Joslin – Yes
Commissioner Stevenson – Yes
Commissioner Glover – Yes
Commissioner Farner – Yes

The motion passed with a vote of 7 to 0.

2. Professional Services Contract (Design) for Northeast Employee & Valet Parking (Operations)

Mr. Ramsey stated the Professional Services Contract is for the design of the Northeast Employee & Valet Parking. Mr. Ramsey stated this lot will be in the Northeast corner of the airport property and is East of Runway 2R/20L. The approximate design cost is $2.2M NTE and the contract start date is February 2025 with completion in December 2026. The SMWBE goal is 6.56% MBE and/or WBE. It is 100% funded with MNAA funds.

This was presented to the Operations Committee and voted 3 to 0 to recommend approval on February 12, 2025. Mr. Ramsey recommended the Board of Commissioners authorize the Chair and President & CEO execute the professional services contract (design) with Garver in an amount not to exceed $2,200,000.

Vice Chair Granbery asked what is the ballpark estimate to do the work? Mr. Ramsey replied the construction value is approximately $95 - $100M range. Secretary Byrd stated this is for the employee parking and valet parking, how would it work in terms of valet car storage since it seems like a good distance away. Mr. Ramsey replied this employee lot will be closer than the remote storage lot we have today near the Tennessee National Guard. This lot moves cars on an internal airport road for additional valet storage. President Kreulen stated today when a customer drops off a car in valet and when this garage fills up, we move the cars off of Donelson Pike or back near the I-40 exit. This provides a bigger lot and gives us a lot more efficiency. Commissioner Byrd stated it is next to I-40. Mr. Ramsey replied yes, MNAA estimates the employee shuttle service will save 120K miles per year.

Vice Chair Granbery stated the Operations Committee voted 3 to 0 to recommend approval on February 12, 2025. Chair Sullivan asked for a motion to approve as presented. Vice Chair Granbery made a motion and Commissioner Stevenson seconded the motion.

Chair Sullivan asked Ms. Saxman for a roll call:

Chair Sullivan – Yes
Vice Chair Granbery – Yes
Secretary Byrd – Yes
Commissioner Joslin – Yes
Commissioner Stevenson – Yes
Commissioner Glover – Yes

Commissioner Farner – Yes

The motion passed with a vote of 7 to 0.

3. Professional Services Contract for BNA Master Plan (Operations)

President Kreulen introduced Mr. Syed Mehdi, VP, Airport Planning, to brief the Board on the Professional Services Contract for BNA Master Plan. Mr. Mehdi stated in accordance with FAA Advisory Circular 150/5070-6B, development of 20-year Master Plan for Nashville International Airport, including current airport inventory, aviation demand forecast, facility requirements for airside and landside, alternatives evaluation, environmental considerations, facilities implementation plan, financial plan, stakeholder engagement, and the Airport Layout Plan (ALP). Landrum & Brown, LLC were selected for the project and it is a 2-year project. The contract value is $7M and the DBE goal is 9.53%; Landrum & Brown has committed to approximately 18%. The funding sources are 75% FAA and 25% MNAA.

This was presented to the Operations Committee which voted 3 to 0 to recommend approval on February 12, 2025. Mr. Mehdi recommended the Board of Commissioners authorize the Chair and President and CEO to execute the proposed contract with Landrum & Brown, LLC for $7,000,000 NTE.

Commissioner Byrd stated 75% coming from FAA and there is a lot of discussion of freezing funding from the FAA. President Kreulen replied yes, the Finance Staff continues to watch and so far, there seems to be more in the media than actuality. MNAA has not seen any grant stops coming for us and this will give us permission to initiate the program and if the FAA withdraws the funding, then we will need to make a decision at that point. We do not have anything from the FAA where the Executive Branch says to stop what we are doing here. This is normal business. Master Plans take a long time to do because all those topics you see, MNAA has to build the inventory, forecasting, facility requirements to comply with the advisor circular for the FAA. The data was from 2018 and the forecast should have been good through 2038. MNAA hit the 2038 numbers in 2024, it only took us 6 years to do 20 years' worth of FAA forecasted growth.

Chair Sullivan asked what projection of growth FAA has. President Kreulen replied an average airport per the FAA grows at 2%, BNA has averaged 10%. MNAA has the history to show that they have been significantly underestimating what we have been doing.

Vice Chair Granbery stated the Operations Committee voted 3 to 0 to recommend approval on February 12, 2025. Chair Sullivan asked for a motion to approve as presented. Vice Chair Granbery made a motion and Commissioner Stevenson seconded the motion.

Chair Sullivan asked Ms. Saxman for a roll call:

Chair Sullivan – Yes
Vice Chair Granbery – Yes
Secretary Byrd – Yes
Commissioner Joslin – Yes
Commissioner Stevenson – Yes
Commissioner Glover – Yes
Commissioner Farner – Yes

The motion passed with a vote of 7 to 0.

4. Contract for Clearing, Grubbing and Tree Removal Services (Operations)

President Kreulen introduced Daniel B. Brown, VP, Facility Management, to brief the Board on the Professional Services Contract for Clearing, Grubbing, and Tree Removal Services. Mr. Brown stated this contract is for Clearing, Grubbing and Tree Removal Services to ensure land owned by the Airport Authority is maintained and safeguarded against environmental and safety concerns such as birds, other wildlife attractions and obstructions that violate FAA airspace directives and endanger flight operations for aircraft. Queens Tree Services and BC Mason Group were the selected contractors and the schedule starts March 1, 2025 through February 28, 2030. The contract cost is $1M NTE annually. The SMWBE goal is 9.266% MBE and/or WBE.

This was presented to the Operations Committee which voted 3 to 0 to recommend approval on February 12, 2025. Mr. Brown recommended the Board of Commissioners authorize the Chair and President and CEO to execute the contract with Queens Tree Services and BC Mason Group for a total of $1M NTE annually.

Vice Chair Granbery Joslin stated the Operations Committee voted 3 to 0 to recommend approval on February 12, 2025. Chair Sullivan asked for a motion to approve as presented. Vice Chair Granbery made a motion and Commissioner Farner seconded the motion.

Chair Sullivan asked Ms. Saxman for a roll call:

Chair Sullivan – Yes
Vice Chair Granbery – Yes
Secretary Byrd – Yes
Commissioner Joslin – Yes
Commissioner Stevenson – Yes
Commissioner Glover – Yes
Commissioner Farner – Yes

The motion passed with a vote of 7 to 0.

5. Contracts for Landscape Maintenance and Services (Operations)

Mr. Brown stated the Contracts for Landscape Maintenance and Services for over 255+ acres including garages, parking lots, treatment & detention ponds, terminal and facility exteriors and road frontages and is procured as 3 packages. Package A – Travis Lawns (Garages, Parking Lots, Treatment/Retention Ponds) – Small Business Target Market – SBE; Package B – Dreamscape Landscape Service (Facilities) – Small Business Target Market – WBE; Package C – Rotolo Consultants, Inc. (Road Frontages) – 5.61% MBE Participation. The total cost is $7.4M and the funding source is Operations and Maintenance.

Vice Chair Granbery asked what is included for the replacement on landscaping. Mr. Brown replied that it is approximately 30% replacement, and others will be built in budget. President Kreulen stated due to the snow event; Mr. Brown has been up for approximately 36-48 hours.

This was presented to the Operations Committee which voted 3 to 0 to recommend approval on February 12, 2025. Mr. Brown recommended the Board of Commissioners authorize the Chair and President and CEO to execute the contracts with Travis Lawns, Dreamscape Landscape Service and Rotolo Consultants for up to $7.4M.

Vice Chair Granbery Joslin stated the Operations Committee voted 3 to 0 to recommend approval on February 12, 2025. Chair Sullivan asked for a motion to approve as presented. Vice Chair Granbery made a motion and Commissioner Farner seconded the motion.

Chair Sullivan asked Ms. Saxman for a roll call:

Chair Sullivan – Yes
Vice Chair Granbery – Yes
Secretary Byrd – Yes
Commissioner Joslin – Yes
Commissioner Stevenson – Yes
Commissioner Glover – Yes
Commissioner Farner – Yes

The motion passed with a vote of 7 to 0.

6. Arts at the Airport Foundation Board Member Reappointments (Operations)

President Kreulen introduced Ms. Stacey Nickens, VP, Corporate Communications & Marketing, to present to the Board the Arts of the Airport Foundation Board Member Reappointments. Ms. Nickens stated there are eight members for reappointment to the Arts at the Airport Foundation Board: Teri Alea, Asia Allen, Donna Glassford, Leah Sherry Light, Phil Ponder, Hunter Claire Rogers, Kaleena Sales, and Martha Profit-Streuli.

This was presented to the Operations Committee which voted 3 to 0 to recommend approval on February 12, 2025. Ms. Nickens requested the Board of Commissioners accept the recommendation of the Arts at the Airport Foundation Board (7 of 15 members), and approve the reappointment of Teri Alea, Asia Allen, Donna Glassford, Leah Sherry Light, Phil Ponder, Hunter Claire Rogers, Kaleena Sales, and Martha Profit-Streuli to the Arts at the Airport Foundation Board of Directors, effective January 1, 2025, with term ending December 31, 2027. Ms. Nickens stated this is for a 3-year term, and it is a 15-member Board.

Vice Chair Granbery asked if Ms. Nickens had time to look into the Phil Ponder request at the Committee meeting. President Kreulen replied, the MNAA staff met and it was discussed that there are areas that we are considering and we also send out proposals through the Board every 6 months to rotate art. There will be a way to pay tribute to the artists.

Vice Chair Granbery stated the Operations Committee voted 3 to 0 to recommend approval on February 12, 2025. Chair Sullivan asked for a motion to approve as presented. Vice Chair Granbery made a motion and Commissioner Stevenson seconded the motion.

Chair Sullivan asked Ms. Saxman for a roll call:

Chair Sullivan – Yes

Vice Chair Granbery – Yes

Secretary Byrd – Yes

Commissioner Joslin – Yes

Commissioner Stevenson – Yes

Commissioner Glover – Yes

Commissioner Farner – Yes

The motion passed with a vote of 7 to 0.

VII. INFORMATION ITEMS

1. None

President Kreulen concluded the presentation.

VIII. ADJOURN

There being no further business brought before the Board, Chair Sullivan made the motion to adjourn, and Vice Chair Granbery seconded the motion, which carried by a vote of 7 to 0. Chair Sullivan adjourned the meeting at 1:35 p.m.

Andrew Byrd, Board Secretary